

Communication, Engagement and Consultation Plan

Enfield Town to Ponders End Station Walking and Cycling Route

July 2023



About this document

This document outlines the communications, consultation and engagement activities that will be undertaken to inform the community and stakeholders about Enfield Town to Ponders End Station Walking and Cycling Route and how we will gather their input and feedback to help inform the process.

You might also be interested in these other documents that can also be download from the project page:

- Project Rationale: why we think this is a good project to pursue
- Monitoring Plan: how we will be measuring the impact of this project
- Our approach to Equalities Impact Assessment (EQIA): ensuring we consider the needs of everyone when delivering this project

For more information on this project visit <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>



What we hope to achieve

The objectives of the communications and engagement for this project are to:

- Inform local residents, businesses, organisations and Ward Councillors of Enfield Council's proposals for Enfield Town to Ponders End Station Walking and Cycling Route
- Direct people to find out more information on the project page at <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>
- Engage residents, businesses, organisations and other stakeholders on the proposed plans
- Provide opportunities for the local community to comment on plans and ask questions

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Stakeholders we have identified

In addition to residents and businesses in the area, the following stakeholder groups have been identified at this stage of this project:

- Community Groups
- Bush Hill Park Primary School
- Business associations
- Emergency Services
- Local MP's
- Waste Services
- Residents' Associations
- Disabled People
- Friends of Bush Hill Park
- Ward Councillors
- Places of Worship
- Transport for London

We welcome community suggestions of further stakeholder groups that we can connect with. Contact us with your suggestions at

journeysandplaces@enfield.gov.uk

For more information on this project visit <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>



Our methods of communication

Enfield Council is committed to two-way communication with residents, businesses and other stakeholders when delivering projects. There are a range of ways in which we communicate with residents, and in which residents can contact us about Journeys and Places projects. These include:

- By email to journeysandplaces@enfield.gov.uk
- By post to ATTN Journeys and Places team, Enfield Council, Silver St, EN1 3XA
- By letter drop to residents and businesses within the project area and surrounding streets
- Online via the Let's Talk Enfield website and project pages
- Online via webinars and online workshops
- In person at events such as workshops or presentations

For more information on this project visit <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>



Project page, the hub for information

The project page for this project is at:

<http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>

The project page will host information on the project, including:

- the proposed plan for the project
- frequently asked questions (FAQs)
- key dates for the project
- information on the upcoming webinars / community workshops
- engagement and consultation surveys
- notices of the traffic orders
- project updates.

For more information on this project visit <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>



Engagement and consultation approach

We welcome the ideas, suggestions and feedback from the community on this project, and are committed to enabling designs to be shaped by this input. This project will be delivered using Permanent Traffic Orders (PTO). We have a statutory obligation to consult residents and businesses within the project area on the design of the scheme prior to the implementation of the PTO. However, we will go beyond any statutory commitment and will also conduct earlier engagement with the community to gather their feedback on the design.

There will be a phased approach to engagement and consultation, as detailed below:

- January 2023 - Early engagement on the proposed route: we will share the proposed route with the community and invite their ideas and issues to inform the final design. We will then share the proposed concept design and welcome suggestions for the design of the scheme.
- Autumn 2023 (subject to funding) - Statutory consultation: in line with our statutory requirements, a minimum 21-day statutory consultation will open ahead of the implementation of the PTO. Residents can provide objections or representations to the traffic order in writing to journeysandplaces@enfield.gov.uk or mail to ATTN Journeys and Places team, Enfield Council, Silver St, EN1 3XA.

For more information on this project visit <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>



Activities by stakeholder

The following table illustrates the ways in which we will be communicating, engaging and consulting with stakeholders for this project:

Stakeholder	Community Groups	Residents Associations	Bush Hill Park Primary School	Business Associations	Emergency Services	Councillors / MP's	Friends of Bush Hill Park	Transport for London	People with disabilities	Waste Services
Councillor and MP briefings						X				
Project page	X	X	X	X		X	X		X	
Social media / newsletter	X	X	X	X			X		X	
Letter drops		X		X		X			X	
Stakeholder meetings	X		X	X	X		X	X	X	X
Community drop-in sessions	X	X		X		X	X		X	
Webinar	X	X		X		X	X		X	

For more information on this project visit <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>

How to participate

Residents, businesses, community groups and other stakeholders can participate in engagement and consultation opportunities through the following mechanisms:

- Via letter addressed to ATTN Journeys and Places team, Enfield Council, Silver St, Enfield, EN1 3XA
- Via email to journeysandplaces@enfield.gov.uk
- By asking questions on the project page at <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>
- Through surveys and tools hosted on the project page linked above

For more information on this project visit <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>



How we will be reporting

Following early engagement with the community we will report back via a summary that will be posted on the project page.

Following the statutory consultation, a formal report will be produced that responds to issues raised. LBE will provide a response and use the comments received as well as information from other monitoring activities to make a decision on whether to make changes to the scheme, remove it or make it permanent.

For more information on this project visit <http://letstalk.enfield.gov.uk/enfieldtown-pondersendstation>



More information

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